

ST. BEDE'S CATHOLIC JUNIOR SCHOOL
celebrates life and learning

8th September, 2020

Dear Parents/Carers,

RE: DROP OFF AND PICK UP

Thank you for your efforts this week when dropping off and collecting your children. The entrance to the school premises is becoming congested in the afternoons so I politely ask that **parents/carers refrain from standing at the gate or in the Presbytery car park**. There is a **waiting point for every class on the school playground- please make use of them**. These are allocated so as to enable social distancing. **Parents/carers are asked to wait near to their youngest child's class post rather than the eldest.**

Whilst we have no positive cases reported currently, there have been reported cases in schools in Liverpool. The staff, governors and I desperately want to remain open to all classes so ask that you support the social distancing guidance and procedures we have in place.

Parents/carers are respectfully asked to **adhere to the times allocated for drop off / collection**. I understand that this is not always possible and thank the parents/carers who have contacted me to ask for an adaptation. These times will be in place until October, when they will be reviewed again.

Pupils are asked to arrive at school based on their surname initial; this will enable families to arrive at the same time. Mornings are working very well with a steady flow on pupils in to school with no congestion points.

I will work with school staff to also ensure that pupils are on the playground for the start of their allotted time to minimise the time parents/carers are on school premises at the end of the school day. **Please depart the premises, and the Presbytery car park, as soon as your child has been collected** to assist with the smooth transition of different groups of children.

	Arrival	Departure
Surname A - F	8.30 – 8.40 a.m.	3.00 – 3.10 p.m.
Surname G – N	8.40 – 8.50 a.m.	3.10 – 3.20 p.m.
Surname O - Z	8.50 – 9.00 a.m.	3.20 – 3.30 p.m.

Thank you in anticipation of your continued support with this matter. Should you have any queries, please feel free to contact me by email or phone.

Yours sincerely,



Faith Tiernan
Headteacher